



The Pelican Hotel

CANTONMENTS - ACCRA

ELEVATE AFRICA-NUSAFIRI

HOTEL BOOKING REQUEST FORM

1. GUEST DETAILS

Guest Name: _____

Telephone/WhatsApp: _____

Email: _____

No. of Guests: _____

2. RESERVATION DETAILS

Check-In Date Check-Out Date No. of Nights No. of Rooms

3. ROOM TYPE & AGREED RATES

Rates are per room, per night, in USD

Room Type	Single	Select	Double	Select
Deluxe Room	\$195	☐	\$225	☐
Junior Suite	\$225	☐	\$255	☐
Premier Suite	\$255	☐	\$285	☐
Executive Suite	\$285	☐	\$315	☐

4. ARRIVAL & AIRPORT TRANSFER

Arrival Date: _____ Airline: _____

Flight Number: _____ Arrival Time: _____

Airport Pickup Required: ☐ Yes ☐ No

Kindly provide complete flight details when airport transportation is required.

5. PAYMENT & GUARANTEE

Payment Method:

☐ Payment Link

Booking Guarantee: A **one-night deposit** is required to guarantee the reservation.

Cancellation Policy: Reservations may be cancelled up to **72 hours prior to the arrival date**. Cancellations made within 72 hours of arrival or no-shows will attract a charge equivalent to **one night's accommodation**.

6. SPECIAL REQUESTS

SUBMISSION OF COMPLETED FORM

Please return the completed booking form to:

Reservations Department

Email: reservations@thepelicanhotel.com

WhatsApp: +233 50 309 1537

The Pelican Hotel Cantonments Accra

We look forward to welcoming you and your guests.